

TOCKENHAM PARISH COUNCIL

May 2025

Dear Councillor,

You are summoned to a Meeting of **Annual Parish Council Meeting** followed by **Tockenham Parish Council meeting**, which will be held on **Wednesday 7th May 2025** at 7p.m. in the Village Hall

Emily Bourne

Emily Bourne
Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Annual Parish Council Meeting

1. Election of Officers

Election of Chair

Election of Vice-Chair

Signing of Acceptance of Officer by Councillors

2. Apologies for absence

3. Other Responsibilities

4. Calendar of meetings 2024/25

All meetings will be held in Tockenham Village Hall and commence at 7pm.

Proposal of the following dates:-

2nd July 2025

3rd September 2025

5th November 2025

7th January 2026

11th March 2026

Annual Parish Meeting 8th April 2026

Annual Parish Council Meeting 6th May 2026

Parish Council Meeting

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Reports from Wiltshire Councillor

AGENDA

1. Apologies for absence.

2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.

3. Minutes – Members had previously been circulated with the draft minutes and notes.

The Council to approve as a true record the Minutes of the Parish Council Meeting held on 12th March 2025.

4. Clerk's Report

All previously circulated, items sent for information only and will not be discussed at meeting unless any queries:-

- Notice of Election – 6th March 2025
- Temporary Closure of A3102 – 7th March 2025
- Planning Newsletter – 7th March 2025
- Wiltshire Council Latest News – 7th March 2025
- TTRN Urgent Closure – 7th March 2025
- Minutes for RWB & Cricklade Area Board – 10th March 2025
- Wiltshire Council's Annual Town and Parish Report – 10th March 2025
- Operational Flood Working Group – 11th March 2025
- Temporary Closure of Trow Lane – 11th March 2025
- Wiltshire Local Nature Recovery Strategy – 11th March 2025
- Wiltshire Council Climate and Environment News and Update – 11th March 2025
- Depravation Festival Lyneham Sept 5-7 Pound Farm – 12th March 2025
- Depravation Festival Lyneham – 12th March 2025
- Wiltshire Council Town & Parish Council Update – 14th March 2025
- Update – Bradenstoke Solar Park Community Benefit Fund – 14th March 2025
- Agenda for Northern Area Planning Committee – 18th March 2025
- Improving the rights of way network at a local level – 18th March 2025
- Temporary Closure of C131 – 19th March 2025
- Wiltshire Local Nature Recovery Strategy – 19th March 2025
- Notes from Community Care Group meeting – 19th March 2025
- Save the Date: Executive Meeting March 31st 2025 – 20th March 2025
- Campaign focuses on new strategic priorities for Wiltshire Police – 20th March

2025

- Town & Parish Council Forum – 20th March 2025
- Wiltshire Council Town & Parish Council Update – 20th March 2025
- WALC Newsletter – 21st March 2025
- TTRN urgent closure of A3102 – 21st March 2025
- Temporary Closure of A4361 – 21st March 2025
- Wiltshire Council Town & Parish Council Update – 21st March 2025
- Wiltshire Council Latest News – 21st March 2025
- TTRN urgent closure of C123 – 24th March 2025
- Wiltshire Local Nature Recovery Strategy – 26th March 2025
- Wiltshire Council Town & Parish Council update – 26th March 2025
- Proposed Temporary Closure of Orchard Lane, Tockenham – 27th March 2025
- Seeking support to share our volunteer recruitment advert – 27th March 2025
- Wiltshire Village Halls Association Membership renewal – 27th March 2025
- Wiltshire Council Town & Parish Council update – 28th March 2025
- Wiltshire Council Latest News – 28th March 2025
- Wiltshire Council Town & Parish Council update – 31st March 2025
- Wiltshire Local Nature Recovery Strategy – 31st March 2025
- Lyneham Banks – 31st March 2025
- RWB & Cricklade LHFIFG meeting – 2nd April 2025
- Temporary Closure of C120 – 2nd April 2025
- Wiltshire Council B4069 Lyneham Banks reopens – 2nd April 2025
- TTRN – urgent closure – 3rd April 2025
- Free Oak Trees – 3rd April 2025
- Survey to help the NHS – 3rd April 2025
- The Big A&E Survey – 4th April 2025
- Wiltshire Council Latest News – 4th April 2025
- Wiltshire Local Nature Recovery Strategy – 4th April 2025
- Wiltshire Council Town & Parish Council update – 7th April 2025
- Plans for further investment to improve victims' services announced – 8th April 2025
- Flood Warden Newsletter – 8th April 2025
- TTRN urgent closure of C120 – 8th April 2025
- Minutes of Northern Area Planning Committee – 8th April 2025
- Agenda of Northern Area Planning Committee – 8th April 2025
- Approved temporary Closure of Orchard Lane, Tockenham – 10th April 2025
- Carers Community Event RWB – 11th April 2025
- RWB Mayor Making Ceremony – 11th April 2025
- Wiltshire Council Town & Parish Council update – 11th April 2025
- Wiltshire Council latest news – 11th April 2025
- South Swindon Parish Council Events – 16th April 2025
- Wiltshire Council latest news – 17th April 2025
- Temporary Closure of C120 – 17th April 2025
- Reminder Flood Warden Lunch & Learn – 17th April 2025
- WALC Chairs Event & Councillor – 22nd April 2025
- Age UK Wiltshire newsletter – 23rd April 2025
- Wiltshire Council & Wiltshire Climate Alliance – 25th April 2025

- Wiltshire Council latest news – 25th April 2025
- PCC calls for victims & witnesses to keep reporting crimes – 25th April 2025
- Planning application: Spinners End – 28th April 2025
- Wessex Water & Bristol Water Community Drop In – 29th April 2025
- Wiltshire Council – Everything you need to know about the upcoming elections – 30th April 2025
- Minutes of Northern Area Planning Committee – 30th April 2025
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Other items for discussion; all previously circulated: -

- Wessex Water funding opportunity for environmental projects – 23rd April 2025 – *To discuss*
- Update of signage and temporary traffic regulation orders – 24th April 2025 – *To discuss and the viewpoint of the Parish Council.*
- RWB and Cricklade Area Board Community Safeguarding Meeting of 14/3/25

5. Planning

Application No: PL/2025/03664

Application Type: Householder planning permission

Site Address: Spinners End, 24 Primrose Hill, Tockenham, Swindon SN4 7PG

Proposal: Retrospective application for the erection of a 1.7m high fence, a shed, a recessed entrance double gate, and a double garage to replace existing.

Link: <https://shorturl.at/61E1M>

Consultation Deadline: 26th May 2025

6. Finance and Administration

To consider financial matters; documents circulated to Councillors before meeting.

Council to approve for payment: -

Retrospective Items:-

- Community First, Wiltshire Village Hall Association membership £50
- WALC, WALC & NALC subscriptions £106.64
- P Jones, Generator fuel £7
- A E Donate, Defib items £86.77
- Lloyds, Bank charges £4.25
- P Jones, Extension lead £10.86
- Sue Wright, Annual Payroll Admin (2024/25) £75

Invoices to be approved:-

- Clerks Salary - £282.40
- HMRC for Clerk's salary - £70.40
- David Turner, Annual Payroll Admin (2025/26) - £78
- David Barnes, Annual Village Hall Rent (2025/26) - £2 (*to be paid by cheque*)
- Community Magazine Donation - £300

To note income of £6,000 precept

To note the bank balance £44,798.53 as of 01/05/2025

Bank Signatories

To remove Former Councillor Richard Walker from the bank as a signatory.

To apply for Councillor Ian Carter to be added to the bank as a signatory.

Councillor Email Addresses

To close the email account (rwalker@tockenhamparishcouncil.gov.uk) for Former Councillor Richard Walker.

To create a .gov.uk Councillor email account Councillor Ian Carter.

7. Highway Matters

- **Highways Annex table (Appendix A)**
Update from Councillor Kevin Woolnough.
- **20mph Speed Limit Assessment**
Application for maximum 20mph speed limit assessment C120 main Tockenham Village submitted to LHFIF by Councillor Kevin Woolnough for reading at Wiltshire Council's LHFIF meeting on 28th May 2025; which Councillor Kevin Woolnough will attend.
- **Wiltshire Council Site Visit**
Site visit to Tockenham by Wiltshire Council Highways; date to be confirmed.
Update from Councillor Kevin Woolnough.
- **Junction A3102 – Tockenham Corner**
Update from Councillor Kevin Woolnough.

8. Play Area/Park

- **Play equipment assessment**
Update from Councillor Julie Marshall regarding the assessment and quotations from Rino Play and discussion of the same.
- **Shed Maintenance Work**
Update from Councillor Kevin Woolnough regarding the stain for the shed.

9. Rights of Way

- **Rights of Way Annex table (Appendix B) – To Follow**
Update from Councillor Nicholas Polkinghorne

10. Environment

11. Councillor reports

12. Date of Next Parish Council Meeting:

Dates for future meetings:-

Parish Council Meeting(s):

Annual Parish Meeting:

Annual Parish Council Meeting: